

**CHAMPLAIN VALLEY EXPOSITION  
ELECTRICAL & RENTAL SERVICE REQUIREMENTS  
ALL EXHIBITORS REQUIRING ELECTRICAL SERVICE  
MUST COMPLETE THIS FORM & RETURN WITH FULL PAYMENT**

CONTACT NAME: \_\_\_\_\_ TELEPHONE: (\_\_\_\_) \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_ E-MAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EVENT: **Everything Equine**

EVENT DATES: **April 25-26, 2009**

Please check the applicable service for your exhibit/concession (check one):

✓	Type of Service  2 DAY FEE	Standard Fee	Advance Order (15 days in advance)	Total
	Basic 110V/500 watts	\$ 55	\$ 35	\$
	20 amps/1 dedicated circuit	\$ 70	\$ 50	\$
	21-40 amps, 120/208V/2 dedicated circuits	\$ 100	\$120	\$
	41-60 amps, 120/208V	\$120	\$100	\$
	Special electrical requirements	TBD	\$ 20+	\$
	Forklift Rental @ \$35/hour (\$20 minimum)			\$
	*Telephone Service—local, calling card & credit card verification only (PLEASE CALL CVE TO VERIFY THAT LINES ARE AVAILABLE)	\$ 215	\$ 195	\$
	Wi-Fi Wireless available on site			
	<b>TOTAL DUE CVE</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

CHECK #: \_\_\_\_\_ CHECK DATE: \_\_\_\_\_ TOTAL PAID \$ \_\_\_\_\_

\* Telephone service for Blue Ribbon Pavilion/Miller Expo Centre only. Call Verizon Business Office at 1-800-941-9900 for service in other locations. (Please note: limited hookups available)

- You will be required to supply your own UL Rated, commercial grade, 3-wire grounded electrical cord, sub panel and other equipment necessary to reach the nearest electrical panel for any booth or concession requiring more than two 20 amp circuits. Equipment not in compliance will not be connected.
- Any equipment brought to be installed; will be installed on a time and material basis, to be paid for by the vendor.
- Wall, column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors unless specified otherwise. See above.

This completed form and full payment must be received by CVE no later than fifteen (15) days prior to show date. Payments received 15 days prior to show qualify for an early sign-up discount. Payments made within 15 days of the show must be in the form of a money order or cash, personal or business checks are not acceptable and will be voided and returned at the show in exchange for one of the above listed forms of payment. Any returned checks for the above services will be subject to a \$25 service fee and will not qualify for the early sign-up discount. Payment for a returned check is required in the form of a money order or cash. Fees for rentals and/or electrical services are non-refundable and are non-transferable. No refunds will be given for rentals and/or electrical services once the order has been placed. Post-dated checks will be voided and returned.

MAKE CHECK PAYABLE TO CHAMPLAIN VALLEY EXPOSITION - COMPLETE FORM AND RETURN WITH FULL PAYMENT TO:

CHAMPLAIN VALLEY EXPOSITION  
ATTENTION: SUSAN PETRIE, SPECIAL EVENTS  
P.O. BOX 209  
ESSEX JUNCTION, VT 05453-0209  
802 878-5545 FAX 802 878-2151

<p><b>Credit Card: Circle either Visa or Mastercard</b>  Card Number: _____  Expiration Date ____/____  Name on Card: _____  Signature: _____</p>
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(SEE OTHER SIDE FOR REGISTRATION INFORMATION)